

Boundary County Translator District

Regular Meeting—Board of Directors

July 20th, 2021

Allen Gemmrig, Chairman called the regular meeting of the Boundary County Translator District Board of Directors to order at 5:00 p.m.

1. Roll Call Present:

a. Board Members:

Allen Gemmrig

Anthony Compton

Dave Wenk

Heather Gemmrig - Excused

John Youngwirth

Also Present:

Deborah Youngwirth

Eric Lederhos

Mike Kennedy

2. Minutes of Previous Meeting

- a. Dave Wenk motioned to approve the minutes from the previous month's meeting. John Youngwirth seconded. Dave Wenk voted yes, Allen Gemmrig voted yes, John Youngwirth voted yes, Anthony Compton voted yes, motion carried.

3. Treasurer's Report

Dave Wenk motioned to approve the Treasurer's report as presented. Anthony Compton seconded. Allen Gemmrig voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Dave Wenk voted yes, motion carried.

The office became aware of an error in billing on the 2018 USFS site service fee invoiced to tenants annually on December 1, of each year. Because the lease agreements are written contracts, with this site fee included as part of the annual lease, the district has 5 years in which to correct this billing. Allen Gemmrig motioned to approve rebilling these site fees to each of the tenants not billed previously. John Youngwirth seconded. Dave Wenk voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Allen Gemmrig voted yes, motion carried.

4. Old Business:

- a. Facility Plan (Action Item) – This item to be tabled to September meeting once Anthony has had a chance to go up to Black Mountain to review security camera access.
- b. Solution For Security Camera Access (Action Item) – Anthony will not be able to go up to Black Mountain to evaluate this until September. This item to be tabled to September meeting.
- c. Black Mountain Generator Quote (Action Item) – Eric is working on this and was not able to have available in time for this meeting. This item tabled to next month's meeting.

5. Maintenance Report

- a. Eric Lederhos discussed the need for additional solar panels due to the increased need at Copper Creek. The generator there has run 82 hours in the last 10 days, and we've had full sun in that time. The reasons for additional power needs are mostly due to EL Internet and Intermax additional equipment added. Mike Kennedy said they would be willing to work with the district to come up with a fair share of power being used once it's been determined what use is due to additional equipment added. He stated that some of the equipment installed is proving to be using more power than what was expected when first installed. There may still be options for grants available that they would be willing to look into. He also offered some of their technical help with determining options that may be available.
- b. Maintenance issues with some of the tenants. Intermax was asked to attend the meeting to discuss some of the issues that have been noted. Intermax is not the only tenant with things to clean up. The board discussed drafting a letter to address with tenants. This includes labeling, licensing notification, and other items that will not pass the inspection by USFS that is scheduled for August 3rd, 2021, between 10am and noon. Pictures were provided to Mike Kennedy to be addressing the issues identified.
- c. Tower Spring on Black Mountain – add this item to next month's agenda.
- d. Transfer switch on Black Mountain – the switch currently installed needs to be replaced. Eric will provide a quote at next month's meeting.
- e. There is some floor space that can be freed up by consolidating equipment and Eric would like to move the PLC panel to the wall from the floor that would cost around \$350 plus the move. Eric will provide a quote for this when he provides the quote for the switch at next month's meeting.
- f. Black Mountain – The US Forest Service contacted the board regarding a building that is existing, and they no longer want. The board stated that yes, they would be willing to take the building over. Eric will get more information on this.

6. New Business:

- a. Board Member Terms (Action Item) – Allen Gemmrig motioned to approve reappointment of Heather Gemmrig and Dave Wenk, Anthony Compton second. Dave Wenk voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Allen Gemmrig voted yes, motion carried.
- b. Ratification of Motions Made (Action Item) – Allen Gemmrig motioned to ratify the motions as read per the attached ratification. Anthony Compton seconded. Dave Wenk voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Allen Gemmrig voted yes, Heather Gemmrig absent, motion carried.
- c. Solar Panels and Charger at Copper Creek (Action Item) - Eric recommends the board move forward with getting this purchased with the increased use of generator. The charger that's currently on is not adequate and should be changed out. The cost is approximately \$3,500 and two are needed for a total cost of around \$7,000. Further discussion estimated needed power upgrades to be roughly \$100,000 for just solar panels and equipment identified. Eric will come up with the numbers for further discussion and for further review with Intermax. Allen Gemmrig motioned to approve the purchase of the charger with approximately 8 hours of labor for a total cost of \$7,724.96. Dave Wenk seconded. Dave Wenk voted yes, John Youngwirth voted yes, Anthony

- Compton voted yes, Allen Gemmrig voted yes, motion carried.
- d. PLC System (Action Item) – Eric will get a quote for next month’s meeting.
 - e. Generator Move (Action Item) – Eric ordered the generator, and he will provide a quote at next month’s meeting for install.
 - f. 2021 – 2022 Budget (Action Item) – Dave Wenk motioned to approve the budget as adjusted to be presented at next month’s meeting. Allen Gemmrig seconded. Dave Wenk voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Allen Gemmrig voted yes, motion carried.
 - g. FM Translator Renewal Licenses (Action Item) – Dave Wenk motioned to approve the use of Susan Hanson, with NTA to manage the license renewals. Allen Gemmrig seconded. Dave Wenk voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Allen Gemmrig voted yes.
 - h. KBFI (Action Item) – it’s come to the board’s attention that KBFI may be available to acquire as a hometown radio station. None of the board felt this was something the district should take on at this time.
 - i. EL Automation Equipment Update and Billing (Action Item) – Eric made some changes to equipment which will result in a reduction to the billing. The office has been notified and will make the adjustment.
 - j. Bonners Ferry Seventh-day Adventist Church / Letter of Intent (Action Item) – A request for a letter of intent has been received. The board discussed FCC licenses available. Dave Wenk motioned to approve the letter of intent as requested. Anthony Compton seconded. Dave Wenk voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Allen Gemmrig voted yes, motion carried.

7. Correspondence:

- a. USDA Forest Service Compliance Inspection August 3rd, 2021 (Action Item) – a letter needs to be sent to all tenants that by August 1st they need to be meeting standards required.

8. Tax Waiver Applications:

- a. None.

9. Executive Session:

- a. To consider labor contract matters authorized under section 67-2345A.

Allen Gemmrig motioned to adjourn, Anthony Compton seconded. John Youngwirth voted yes, Allen Gemmrig voted yes, Dave Wenk voted yes, Anthony Compton voted yes, motion carried.

Next Meeting: Tuesday, August 17th, 2021, at 5 p.m. at the office of Youngwirth, Davis & Associates.